

Tenant / Contract-Holder Permitted Payments

Skeffington Properties Limited may only require payments that are permitted by law.
The following payments may apply:

- **Rent** – as stated in your Occupation Contract.
- **Security Deposit** – where a deposit is required for the property. Any tenancy deposit will be dealt with in accordance with the applicable deposit protection requirements.
- **Holding Deposit** – where requested to reserve a property, this will not exceed the equivalent of **one week's rent**.
- **Council Tax** – where the Occupation Contract makes the contract-holder responsible for payment.
- **Utilities** – including gas, electricity, water or other utilities where the Occupation Contract makes the contract-holder responsible.
- **Television Licence** – where applicable and payable by the contract-holder.
- **Communication Services** – where applicable, including services such as internet, telephone, cable or satellite television where permitted under the Occupation Contract.
- **Service Charges** – where a service charge is lawfully payable under the Occupation Contract.
- **Replacement Copy of the Written Statement** – where a charge is permitted by the applicable legislation.
- **Payments in Default** – a payment may only be required where the contract-holder has breached a term of the Occupation Contract and the payment is specifically permitted by the contract and applicable Welsh legislation. This may include, where legally permitted:
 - replacement keys or security devices;
 - changing, adding or removing a lock where required because of the contract-holder's breach;
 - late payment of rent, subject to the statutory conditions and limits;
 - other evidenced costs arising directly from a breach of the Occupation Contract where legally recoverable.

Any payment in default will be considered on the individual circumstances and will not be imposed as an automatic penalty.

If you have any questions about a payment relating to your Occupation Contract, please contact Skeffington Properties Limited before making payment.